

REPORT OF

2020

# **BOARD REPORT**



#### **Board of Directors Message**

#### Dear shareholders of Abdullah Saad Abo Moati Company for bookstore,

On behalf of the members of the company's board of directors, we are pleased to present to you the Annual Report for the fiscal year ended March31, 2021, prepared in accordance with the requirements of the Corporate Governance Regulations, the Saudi Companies Law and the company's articles of association.

The report presents information about the company's activities, performance, achievements and future plans, and the efforts it makes to enhance performance in developing the rights of its shareholders, and the efforts that have been achieved with the employees and with the directives of the members of the Board of Directors to improve the level of its performance, status and capabilities, and achieve the aspirations of its shareholders and all its customers.

The company's management affirms that it seeks to improve the company's performance to reach the goal in accordance with the company's plans and strategy, which seeks sustainable growth and to achieve good and satisfactory results, God willing.

Chairman of the Board of Directors

Dr. Saad Abdullah Abo Moati



#### Section one: the company's activity and information about its subsidiaries:

#### First: The main activity of Abdullah Saad Abu Moati Company for Bookstores is:

- 1. Wholesale and retail sector of stationery, office supplies and Accessories.
- 2. Investment properties sector.

The impact of these main activities on the company's business volume and its contribution to the results are as follows:

Amount in Millions of Riyals

Company Main Activity	Revenue of the Activity	Percentage	
Stationery, office supplies and Accessories.	134.9	57.76%	

#### Amount in Millions of Riyals

Investment Properties Activity	Revenue of the Activity	Percentage
Investment Properties Sector Net Revenue	2.36	1.01%

#### Second: The activities of the subsidiary of Abdullah Saad Abo Moati Company for bookstore are:

1. Wholesale of inks, printers, and stationery products - Schneider Canon - Samsung - HP

The impact of these main activities of the subsidiary on the company's business volume and its contribution to the results is as follows:

Amount in Millions of Riyals

Subsidiary Activity	Revenue of the Activity	Percentage	
Inks and printers	96.28	% 41.23	



#### Third: Subsidiaries

Name	Its capital	The percentage of the company's ownership	The main activity	The country in which it operates	Founding
Al-Maujeh Trading Company	40,000,000	100%	Import, export and wholesale trade in school and office supplies, educational aids and inks	Saudi Arabia	Saudi Arabia

#### Fourth: About the subsidiaries:

## First: Al-Maujeh Trading Company Limited Liability:

It was established as a sole proprietorship on (11/04/1996) in Riyadh city, and on 22/12/2013 it was turned into a limited liability company with a capital of (40,000,000) Riyals, and on: 29/07/2019, Mohammed Rashid Al-Duweish Company (subsidiary company) ceded its share (1%) stake in Al-Maujah Company to Abdullah Saad Abu Moati for Bookstores Company, and Al-Maujah Company became 100% owned by Abdullah Saad Abu Moati for bookstore.



## Section Two: Financial Performance

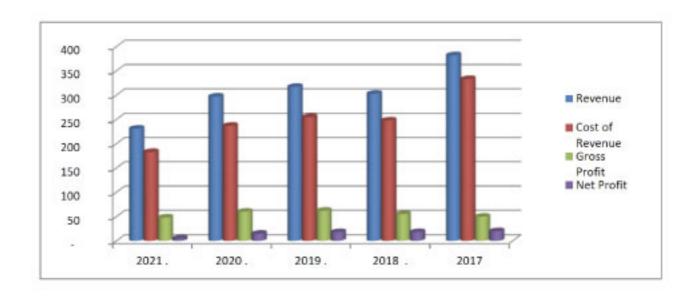
## First: Business results for the last five fiscal years:

Comparison of business results for the last five years for the fiscal year ending on March 31

## (Amount in Millions of Riyals)

Specifications	2021	2020	2019	2018	2017
Revenue	231	297	317	303	382
Cost of Revenue	183	237	255	248	333
Gross Profit	48	60	62	55	50
Net Profit	5	14	18	18	20

## Business results for the last five years in the form of a graph





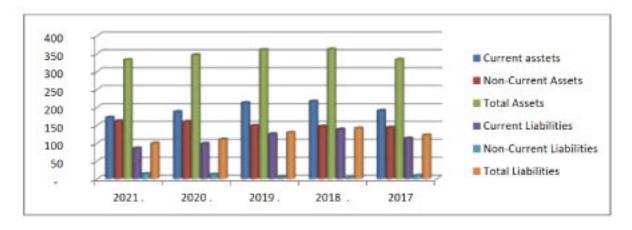
## Comparing assets and liabilities for the last five years:

(Amount in Millions of Riyals)

Specifications	2021	2020	2019	2018	2017
Current Assets	171	187	212	216	190
Non-Current Assets	161	159	148	146	143
Total Assets	332	346	360	362	333
Current Liabilities	86	98	125	138	113
Non-Current Liabilities	14	12	4	4	9
Total Liabilities	99	110	129	142	122

## Assets and liabilities for the last five years in graphic form:

(Value in Millions of Riyals)





#### Second: Geographical analysis of the company:

The following geographical analysis shows the company's revenues by geographical regions in the Kingdom for the fiscal year ending 31/03/2021.

## Geographical analysis of the company

(Amount in Millions of Riyals)

Central region	Eastern region	Western region	Southern region
88	17	21	12

## Geographical analysis of the total revenue of the subsidiary

Central region	Eastern region	Western region	Southern region
74	6	16	12

## Third: A clarification of the operational results compared to the results of the previous year for the fiscal year ending on March 31:

(Amount in Millions of Riyals)

Specifications	2021	2020	Variations +/-	Variation %
Sales	231	297	-66	%-22.2
Cost of Sales	183	237	-54	%-22.8
Gross Profit	48	60	-12	%-20
Other Operating Revenue	2.36	1.63	0.73	%44.8
Operational Expenses	41	40.5	0.5	%1.3
Operating Profit (loss)	9	21	-12	%-57.1



The reasons for the Variances: the precautionary measures taken by the government due to Corona pandemic, in addition to the government's adoption of the distance education decision, which led to a decrease in sales and a decrease in net profit, in addition to the payment of customs differences pertaining to previous years, the amount of (2,519,197) Riyals.

#### Fourth: Clarification of any difference from international accounting standards:

The company's financial statements for the fiscal year ending on 03/31/2021 have been prepared in accordance with the International Financial Reporting Standards approved in the Kingdom of Saudi Arabia.

#### Fifth: Information related to the company loans:

#### a) Loans and Murabahas - short-term Murabahas

Amount in Millions of Riyals

Specifications	Saudi Investment Bank	SAMBA	Ahli National Bank	Riyad Bank	Al Jazeera Bank
Short term facility limit	70	45	40	30	50
Agreement expiration date	30/06/2021	31/03/2022	31/10/2021	22/04/2022	22/10/2021
Facilities type	Short term	Short term	Short term	Short term	Short term
Loan term	180 Days	180 Days	180 Days	180 Days	180 Days
First installment date					
Last installment date					
Purpose of the loan:		W	orking Capital Fina	ncing	
Collaterals	Promissory Note	Promissory Note	Promissory Note	Promissory Note	Promissory Note

<sup>\*</sup>The subsidiary does not have bank loans.



## b) Long-term loans and Murabaha

The company had medium and long-term loans and Murabahas with some local banks (compliant with Islamic Sharia), the details of which are as follows:

## Amount in Millions of Riyals

Specifications	Riyad Bank	
Total Loan	3.880	
aid during the year 2020/2021	1.983	
Total Installments paid	3.710	
Loan balance at 31/03/2021	0.170	
Current portion of the loan	0.170	
Loan Date	18/04/2019	
Loan Term	24 months	
Method of payment	Monthly deduction from the account	
Installment	0.170	
First installment date	19/05/2019	
Last installment date	19/04/2021	
Purpose of the loan	Working capital financing	
Collaterals	Promissory Note	



The following is a table of loans accrued:

Amount in Millions of Riyals

Duration periods	31/03/2021
Less than one year	62.25
From 1 year to 3 years	•
More than three years to 5 years	(*:)
Total	62.25

#### Sixth: Regular Payments to Government Entities:

Specifications	Paid during the year	
Zakat Paid	3,124,808	
Accrued Zakat for the year ended 31/03/2021	2,541,882	
GOSI	1,015,799	
Labor Office and Passports Department	1,577,479	

#### Seventh: Penalties, precautionary measures or precautionary restrictions imposed on the company:

The company has paid a fine of 50,000 Riyals imposed on it by the Food and Drug Authority due to importing a product that contains a prohibited substance, knowing that the company has withdrawn the product from warehouses and destroyed it. The company has developed internal procedures to avoid such violations by strengthening the process of reviewing the components of products before importing them.



#### Section Three: Capital and Investors

#### First: The dividend policy and dividends for the fiscal year 2020:

Shares give their holders the right to obtain the profits declared by the company, and according to the company's articles of association, any decision to distribute cash dividends must be issued by the Ordinary General Assembly based on the recommendation of the Board of Directors, which takes into account, when issuing this recommendation, the various prevailing factors at that time, including the company's profits, the financial situation, the restrictions that the profit distribution process is subject to according to financing and debt agreements, the results of the company's activities, the company's current and future cash needs, expansion plans and the company's investment requirements.

Article 47 of the bylaw of the company's articles of association stipulates that net annual profits shall be distributed after deducting all expenses and other costs as follows:

- (10%) of the net profits shall be set aside to form the statutory reserve for the company, and the Ordinary General Assembly may decide to stop this deduction when the said reserve reaches 30% of the paid-up capital.
- The Ordinary General Assembly may, on the proposal of the board of directors, set aside a specific percentage of the net profits to form a consensual reserve to be allocated for specific purposes.
- 3. The Ordinary General Assembly may decide to form other reserves, to the extent that the same is in the interests of the Company or will ensure the distribution of fixed profits so far as possible to the shareholders. The said Assembly may likewise deduct from the net profit amounts to establish social organizations for the Company's workers or to assist any such organizations already in existence.
- From the remainder after that, a percentage of not less than (5%) of the paid-up capital of the company shall be distributed to the shareholders.
- 5. Subject to the provisions laid down in Article 20 of these Bylaws, and Article 76 of the Companies Law, a percentage of (10%) of the remaining balance, if any, shall be allocated as remuneration to Members of the Board of Directors, provided that the entitlement to such remuneration shall be proportionate to the number of sessions attended by a Member.
- 6. The Company, after allocated remuneration to Members of the Board of Directors and what is approved by the general assembly complying with the regulations laid down by the competent authorities, the remaining will then be distributed to the shareholders as an additional share of the profits or carried over to the coming years as approved by the assembly.
- The company may distribute interim dividends to its shareholders on a quarterly or semi-annual basis in accordance with the controls and requirements issued by the competent authorities.



The company distributed cash dividends in the fiscal year 2020 according to the following schedule:

Percentage of Profits Distributed During the year			
distribution date	22/09/2020		
Percentage	5%		
Total	10,000,000		

## Second: Shareholders' waiver of Rights to Profits:

There are no arrangements or agreements whereby any of the shareholders waived their rights to profits during the fiscal year ending on 03/31/2021.



Section Four: Risks and Future Outlook:

First: The risks facing the company and the policy of managing and controlling these risks:

Liquidity risks:

Liquidity risk is the difficulties that the company will encounter in raising funds to meet commitments associated with financial instruments. The company manages risks by ensuring that bank facilities are available and includes the terms of collecting the value of sales within a period of 30 to 60 days from the date of sale, that the value of purchases is paid within a period of 30 to 60 days from the date of purchase.

Credit risk:

It is the inability of other party to fulfil its financial obligations, causing the other party to incur a financial loss. To avoid credit risk the company seeks to manage credit risk related to banks by only dealing with banks that enjoy good reputation and related to customers by setting a credit limit for each customer and by monitoring unpaid debit accounts and ensuring that they are closely followed. Management has not identified any significant impacts arising from concentration of credit risk at the consolidated statement of financial position date.

Risks related to operating systems and information technology:

The company relies on information technology systems to manage its business in general, and the importance of relying on it is that it helps in managing the company's sales and documenting the purchasing processes and their details. Therefore, the company's failure to maintain and develop information technology systems or any malfunctions in its functions will negatively affect the company's business and its financial results. The company continues to develop and support its technical programs.

currency risk:

Currency exchange rate risk affects the company as it has commercial relations with parties outside the Kingdom (China and Italy) requiring it to deal with them in their currency when carrying out buying and selling operations, given the nature of the change in the currency exchange rate. It is worth noting that most of the company's transactions are in Saudi riyals and the company does not have any policy against fluctuating exchange rates at the present time.



## -Legal risk:

Risks related to the legislative and legal changes in the Kingdom, whether related to taxes, labour laws, increasing obligations, or limiting expansion processes and others. The company continually follows up to manage such risks and the applicable procedures and conduct the precautions contributing in improving the awareness level to minimize them.



#### Second: Future Plans and Forecasts:

The company's plans and strategies have been prepared based on the directions of the Board of Directors that have been developed on the basis of a set of high-level standards that achieve the objectives of the organizational structure of the company. The company aspires to maintain the annual rate of revenue growth in its core investments. The long-term strategic objectives of the company can be summarized as follows:

- Work to finance the company's expansions, enhance the company's name in the market, and increase marketing and sale.
- Diversification of investments to reduce risk.
- Expansion in the field of retail and commercial agencies.
- Expansion and opening of new markets and covering all the main regions of the Kingdom by opening new branches or finding distributors and agents.
- Developing the administrative structure and organization and raising the level of performance and productivity.
- Updating the ERP system, which helps in linking the various departments, subsidiaries and branches, to tighten control, increase efficiency and effectiveness, and provide information for the decision-making process.
- decrease costs and eliminating unnecessary costs that do not add value to the company.
- Maintaining the expertise and working to build a qualified administrative team with high experience.
- Improving and developing internal control systems to tighten control over the company's operations.
- Work to establish and develop an electronic platform for the company in order to enhance its position in the world of e-commerce which in turn helps increase the level of sustainability in its business and its future growth.



#### Section Five: Governance:

## First: Board of Director and Executive Management Formation:

The board of director is composed of nine members in accordance with the provisions of article (17) of the corporate governance regulations issued by the Capital Market Authority, and the following is a list of the names and information of the members of the Board of Directors.

Name Current Position		Previous Position and Experiences	Qualifications	
Dr. Saad Abdullah Abomoati	Chairman of the Board of Directors of Abdullah Saad Abo Moati Company for Bookstores	- Former Managing Director of Abdullah Saad Abo Moati Company for Bookstores.  - 22 years' experience in business administration in the stationery sector.  - Former General Director of the Abdullah Saad Abo Moati Establishment for Bookstores.	- PhD in Administrative psychology- Tanta University MSc Managerial Psychology- King Saud University Bachelor's degree in Psychology King Saud University	
Abdullah Saod Al- Rashoud  CEO of BlomInvest Saudi Arabia.		- Tabarak Investment  Company - Founder and  CEO  - KSB Capital Group -  Founder and CEO -,  - Capital Market Authority  - Saudi Industrial  Development Fund (SIDF).	- Master of Business Administration MBA, Finance - University_of Nottingham - Bachelor of Science in Mechanical Engineering	



Dr. Omar Mohammed Al Rayes	Director General of Business Development and Institutional Communication - Prince Sultan Defense Studies and Research Center.	- A faculty member at King Saud University. - Former Director of Dar Al Uloom University. Adviser at the Ministry of Education. - Director General of Strategy and Research - CMA	- PhD Marketing - University of Manchester -, - Master of Business Administration and Marketing - University of Ottawa -, - Bachelor of Business Administration.
Mushary Abdulrahman Al- Nashmi	Director of the consultation for the business sector – Elm company-	<ul> <li>Corporate performance manager – elm company-,</li> <li>Legal and personal advisor manager – Alqusi company-,</li> </ul>	- MBA – AACS 2010 - Bachelor's degree in law from King Saud university
Saeed Omer Saeed Basaeed		- Former founder and general manager of Al-Mujah establishment 40 years of experience in the inks and printers sector Partner and Founder at Al Dabbous establishment for Office Equipment and Stationery He worked for Saudi Airlines and the General Establishment for Trade and Navigation.	- High School



Ahmed Suleiman Al- Jasser	Deputy Governor - National Development Fund	- CEO - Venture Capital and Private Equity Association-, - Managing Director of KASB Financial Group Director General of Supervision of Financial Institutions - CMA-, - Senior Assistant General Manager - Samba Financial Group-,	<ul> <li>Certification of Executive Directors - INSEAD University-,</li> <li>Bachelor of Industrial Management - King Fahd University of Petroleum and Minerals.</li> </ul>
Youssef Mohammed Al-Qafari	A member of several joint stock companies	<ul> <li>CEO – Maharah Company</li> <li>Managing Director – Abdullah Saad Abomoati Company for bookstore-</li> <li>Former CEO of Abdullah Al-Othaim Markets Company.</li> <li>Chairman of the Board of Directors of Mueen company.</li> <li>Former CEO of Al-Othaim Holding Company.</li> <li>Former CEO of L'azurde Company for Jewelery.</li> <li>Former Director General of Administrative Development at the General Authority for Tourism and Antiquities.</li> <li>Former Director of HR at Samba Financial Group.</li> </ul>	High School.



Mohammed Abdullah Saad Abo Moati	CEO of Abdullah Saad Abo Moati company for bookstore.	- Former Marketing General Manager at Abdullah Saad Abo Moati Company for bookstore.  - 14-year experience in operations, supply chain, and business development.	Diploma in Computer  Networks from the College of Communications.
Abdul Aziz Mohammed Rashid Al-Duwaish	General Manager of the stationery sector at Abdullah Saad Abo Moati Company	- 20 year experience in operational management.	High School.

## The names and data of the members of the executive management are as follows:

Name	Current Position	Previous Position and Experiences	Qualifications
Mohammed Abdullah Abomoati	It was mention	ned in the first item of the fi	fth section of this report.
Abdul Aziz Mohammed Al-Duwaish	It was mention	ned in the first item of the fi	fth section of this report.
Kamel Aburajab	Financial Manager	Financial Controller –  Abdullah Al Othaim  Markets Co.	Bachelor's degree in finance



## Second: The Board of Directors Members Classification:

No	Member's Name	Membership Classification (Executive – Non-Executive – Independent)
1	Dr. Saad Abdullah Abomoati	Non-Executive
2	Abdullah Saod Al-Rashoud	Independent
3	Dr. Omar Mohammed Al Rayes	Independent
4	Mushary Abdul Rahman Al- Nashmi	Independent
5	Saeed Omer Basaeed	Non-Executive
6	Ahmed Suleiman Al-Jasser	Non-Executive
7	Youssef Mohammed Al-Qafari	Non-Executive
8	Mohammed Abdullah Abomoati	Executive
9	Abdul Aziz Mohammed Al-Duwaish	Executive



Third: The following table lists the companies in which the company's board member is a member of its current and former boards, or one of its directors:

	Companies in which the board member is a member of its current boards or one of its directors			Companies in which the board member was a member of its former boards or one of its directors													
Member Name	Company Name	Legal Entity	within / outside Kingdom	Company Name	Legal Entity	within / Outside Kingdom											
Dr. Saad Abdullah Abomoati	Abdullah Saad Abomoati for bookstores	listed Joint Stock Company	listed Joint Stock Company														
Mushary Abdulrahman Al-Nashmi	Abdullah Saad Abomoati Company for bookstores			listed Joint Stock Company	Within Kingdom			Within Kingdom									
Abdullah Saod Al-Rashoud	Abdullah Saad Abomoati Company for bookstores				listed Joint S	listed Joint S	listed Joint S	listed Joint S	listed Joint S	listed Joint S	listed Joint S	listed Joint S	listed Joint S	Within	Buruj Cooperative Insurance Co	listed Joint Stock	Within
Dr. Omar Mohammed Al Rayes	Abdullah Saad Abomoati Company for bookstore																
Ahmed Suleiman Al- Jasser	Abdullah Saad  Abomoati Company  for bookstores	npany			npany												
	Abdullah Saad Abomoatl Company for bookstores	Listed Joint Stock Company	Within Kingdom	KASB Financial Group	Listed Joint Stock Company												
	Arabian Sea Information Systems Company	Listed J		Arabia Insurance Cooperative Co	Listed Jo												



a member of its current boards or one of its directors			Companies in which the board member was member of its former boards or one of its directors													
Member Name	Company Name	Legal Entity	Within / Outside Kingdom	Company Name	Legal Entity	Within / Outside Kingdom										
			mopf	Maharh Company	mpany											
		ŏ	Within Kingdom	Abdullah Al Othaim Investment and Real Estate Development Company	listed Joint Stock Company	Within Kingdom										
Youssef	Abdullah Saad			Abdullah Al Othaim Markets Company.	listed											
Mohammed Al- Qafari	Abomoatl for bookstores		listed Joint Str	listed Joint Sto	ol listed Joint Sto	Company.	listed Joint Sto	listed Joint Sto	d Joint Sto	d Joint Sto	d Joint St	d Joint Ste		The second seconds.		Within K
										Maeen Human Resources Company.						
								Limited Liability								
Abdelaziz	Abdullah Saad	*														
Mohammed Aldoiwsh	Abomoatl for bookstores	listed Joint Stock Company														
Mohammed Abdullah Abomoati	Abdullah Saad Abomoati Company for bookstores															



## Fourth: attendance record - board meetings - during 2020:

The Board of Directors held three meetings during the year 2020 as follows:

Name	First Meeting 27-08-2020	Second Meeting 22-12-2020	Third Meeting	Total Attendance
Dr. Saad Abdullah Abomoati	√	<b>√</b>	<b>V</b>	3
Abdullah Saod Al- Rashoud	√	<b>V</b>	√	3
Dr. Omar Mohammed Al Rayes	<b>V</b>	×	4	2
Mushary Abdulrahman Al- Nashmi	<b>√</b>	<b>V</b>	√	3
Saeed Omer Saeed Basaeed	<b>V</b>	V	√	3
Ahmed Suleiman Al-Jasser	√	×	4	2
Youssef Mohammed Al- Qafari	<b>V</b>	4	4	3
Mohammed Abdullah Abomoati	√	٧	<b>√</b>	3
Abdelaziz Mohammed Aldoiwsh	√	<b>V</b>	√	3

Not Attended × Attended√



#### Fifth: Record of the attendance of the general assembly meetings of the shareholders:

The general assembly of shareholders met once during the year 2020, and the following is its date and the attendance record of the members of the Board of Directors:

#### Attendance Record

Name	Ordinary General Assembly 09/09/2020
Dr. Saad Abdullah Abomoati	✓
Abdullah Saod Al-Rashoud	√
Dr. Omar Mohammed Al Rayes	√
Mushary Abdulrahman Al-Nashmi	√
Saeed Omer Saeed Basaeed	×
Ahmed Suleiman Al-Jasser	√
Youssef Mohammed Al-Qafari	✓
Mohammed Abdullah Abomoati	√
Abdelaziz Mohammed Aldoiwsh	¥

Not Attended × Attended√

Sixth: The means adopted by the Board of Directors in evaluating its performance and the performance of its committees and their members, and the external entity that performed the evaluation and its relationship to the Company, if any:

The Board of Directors has not applied any methods from an external body to conduct the performance assessment during the fiscal year 31 /03/2021 as this does not apply to the company at the present time.



## Seventh: Interests and Rights of the Board Members and Senior Executives in the Company's Shares:

1.The percentage of ownership by members of the Board of Directors, including their relatives in the Company during the fiscal year 2020:

Names of	Capacity		eginning of the At the End of the Ye Year			Net Change	Percentage
Directors	Capacity	No. of Shares	Debt Instruments	No. of Shares	Debt Instruments	Net Change	Change
Dr. Saad Abdullah Abomoati	Chairman of the Board	3,938,599		1,081,588		(2,857,011)	%-72.54
Abdullah Saod Al-Rashoud	Board Member	0		0			%
Mushary Abdulrahman Al- Nashmi	Board Member	0		0			%
Dr. Omar Mohammed Al Rayes	Board Member	0		0			%
Saeed Omer Saeed Basaeed	Board Member	3,866,494		1,066,710		(2,799,784)	%-72.41
Ahmed Suleiman Al-Jasser	Board Member	0		0			%
Youssef Mohammed Al- Qafari	Board Member	2,000		100		(1,900)	-95%
Mohammed Abdullah Abomoati	Board Member	886,048		282,000		(604,048)	%-68.17
Abdelaziz Mohammed Aldoiwsh	Board Member	436,791		0		(436,791)	%-100



The percentage of ownership of Senior Executives and their relatives the Company during the fiscal year
 2020:

Names of			ginning of the Year	At the En	d of the Year	Net	Percentage Change	
Directors	Capacity	No. of Shares	Debt Instruments	No. of Shares	Debt Instruments	Change		
Mohammed Abdullah Abomoati	CEO	886,048		282,000		(604,048)	%-68.17	
Abdulaziz Muhammad Al-Duwaish	Manger of the Stationary Sector	436,791		0		(436,791)	%-100	
Ali Samah Alharbi	Shared Services manager	14,950		0		(14,950)	%-100	



#### **Eighth; Board Committees:**

#### 1. Rewards and Nominations Committee:

The committee has the following responsibilities:

The assignments and specialties of the Remunerations and Nomination Committees include recommending everything related the nomination to the Board of Directors, Review the required needs, qualifications and skills in accordance with the approved policies, taking into account not to nominate any person previously convicted of a crime against honor and honesty,

Review the structure of the board and specifying the points of weakness and strength in the Board of Directors, propose solutions to address them in line with the company's interests., ensuring annually the independence of independent members and the absence of any conflicts of interest and preparing a clear policy for the remunerations of the Board members and the Executive Management.

## Member Committee:

The following is a list of the names and information of the members Committee:

	Name	me Current Previous Positions Qualifications Positions							
1	Dr. Omar Mohammed Al Rayes	It was mentioned	d in the first item of the	fifth section of th	is report.				
2	Dr. Saad bin Abdullah Abo Moati	It was mentioned	d in the first item of the	fifth section of th	is report.				
3	Saeed Omer Saeed Basaeed	It was mentioned	d in the first item of the	fifth section of th	is report.				



#### Meeting Committee:

	Member Name	Position	Date of Meeting
	Weinber Hame	Position	29/12/2020
	Dr. Omar Mohammed Al Rayes	Committee Chairman	<b>√</b>
2	Dr. Saad bin Abdullah Abo Moati	Member	<b>V</b>
3	Saeed Omer Saeed Basaeed	Member	<b>v</b>

#### 2. Audit Committee

#### Functions of audit committee.

The Audit Committee was formed by a resolution of the General Assembly on 04 Sep 2018. The Audit Committee's tasks in accordance with the approved regulations are to assess the internal control system, ensuring the Company's compliance with the relevant laws, regulations, policies and instructions, providing recommendations to the Board to nominate external auditors, dismiss them, determine their remunerations, and ensuring their independence, studying the external auditor's reports and its comments on the financial statements, and following up the procedures taken in connection therewith.



## Member Committee.

The following is a list of the names and information of the members Committee:

	Name	current positions	previous positions	Qualifications	Experience	
1	Abdullah bin Saud Al-Rashoud	It was mentioned in	the first item	of the fifth section of	f this report.	
2	Faris bin Fahid Al Sharif			-CFO- Ello Company  Accounting Manager, Bahri Company - Director of Financial Planning and Analysis- General Electric Co  Auditor, Ernst&Young Company		
3	Ahmed Ibrahim Alajlan	Juof cement co. internal audit manager.     Ksb audit committee     member.     Abo moati co. Audit committee member.	Accountants supervisor - Albas public accou consultants f audit manag - Al-ru accountants	RSM middle east - er wis certified public audit manager lopment works co.	Bachelor of commerce (accounting) zagazig university may 1979. Member, socpa	



## **Meeting Committee:**

			Date of Meeting									
	Member Name	Position	1st Meeting 24-06-2020	2 <sup>rd</sup> Meeting 28-06-2020	3 <sup>rd</sup> Meeting 10-08-2020	4th Meeting 03-11-2020	5 <sup>th</sup> Meeting 07-02-2021					
1	Abdullah bin Saud Al-Rashoud	Committee Chairman	V	<b>V</b>	<b>V</b>	4	√					
2	Faris bin Fahid Al Sharif	Member	V	1	<b>V</b>	4	4					
3	Ahmed Ibrahim Alajlan	Member	V	√.	V	4	√					

Ninth: Disclosure of Rewards:

## 1. Remuneration of Board Members and Committee Members:

## Remuneration and compensation of members of the board of directors

The Company has prepared "The reward policy of the members of the Company's board, its subordinate committees and executive management pursuant to the provisions of paragraph (1) of Article (61) of the Corporate Governance Regulations issued by the Capital Market Authority Board and approved by the general assembly of the Company on 2018/09/04. The rewards granted to directors and senior executives is consistent with the approved policy.



#### First: General criteria for rewards:

- Their consistency with the company's strategic plans and objectives.
- Urging members of the board, its committees and executive management to ensure the company's success and long-term development and linking the variable segment of rewards with long term performance.
- Rewards should be determined based on the level of the job, the tasks, skills, responsibilities assigned
  to the employer; qualifications and experiences and the level of performance.
- 4. Their consistency with the size nature and degree of risk in the company.
- Taking into account the practices of other companies in determining rewards, while avoiding any unnecessary rise of rewards and compensation arising out of that.
- Taking into account the practices of other companies in determining rewards, while avoiding any unnecessary rise of rewards and compensation arising out of that.
- They aim at attracting, maintaining and motivating professional competencies, yet they shall not pass acceptable limits.

#### Second: Remunerations for members of the Board of Directors:

- Remunerations for members of the Board of Directors shall consist of a fixed sum, attendance allowances, benefits in kind and it is permissible to combine two or more of these benefits in a way that not exceeding the provisions of the Corporate Law, its regulations, and the Board of Directors determines the remuneration of its members annually based on the recommendation of the Remuneration and Nominations Committee Subject to the provisions contained in this regard in the company's statute of association and any other regulations issued by the competent authorities. The company's statute.
- 2. Allowances and other benefits, such as travel expenses, will be added according to the company's policy.
- 3. The annual report of the Board of Directors submitted to the General Assembly must include details of the policies related to remuneration and the mechanisms for determining them, the remuneration and expenses allowances that the members of the Board of Directors obtained during the fiscal year and other benefits, and the financial and in-kind amounts and benefits paid to any of them in return for any work or positions Executive, technical, administrative, or consultations (if any). It must also detail the number of board meetings and the number of sessions attended by each member of the Board of Directors since the last General Assembly meeting.
- Remunerations for independent members of the Board of Directors must not be a percentage of the company's profits or be directly or indirectly based on the company's profitability.



Members of the Board of Directors may not vote on the Board of Directors members's remuneration at the General Assembly meeting.

#### Third: Remunerations for committee members:

- 1. Based on the recommendation of the Nomination and Remuneration Committee, the Board of Directors shall determine and approve remunerations, attendance fees and other entitlements for the membership of its committees, with the exception of the Audit Committee. And includes the regulation of the work of each of the committees on the rewards of its members
- Remunerations for committee membership shall be in the form of a lump sum in addition to meeting attendance fees.
- Remunerations for membership of the Audit Committee shall be approved by the shareholders' General Assembly based on the recommendation of the Board of Directors.
- 4. The number of memberships held by a member of the Board of Directors shall be taken into account upon the composition of committees, such that the total remuneration amount disbursed to a member for their membership on the Board of Directors and its committees shall not exceed the maximum provided in the Companies Law.

#### Fourth: Remunerations for the Executive Management:

The company gives senior executives financial advantages based on the salary scale and policy adopted in this regard.

Executive management rewards include:

- A basic salary that is paid at the end of each calendar month on a monthly basis
- Medical insurance for him and his family.
- Transportation allowance.
- Housing allowance.

The company also confirms that there is no material deviation from this policy. The following is a details of the remunerations paid to members of the Board of Directors during the fiscal year 2020 (as members of the Board) (Riyale's)



		*			Fixed	rew	ards							Va	riable	rewar	ds		
	Certain amount	Attendance allowance for	board sessions	Total of Attendance allowance for committees' sessions	In-kind henefits Technical, administrative,	and consulting rewards	reward of the chairman of	the board, the managing	Grand total	percentage of profit	Renodic bonuses	Short - term incentive	anala	long - term incentive plan	Granted shares	Grand total	severance pay	expenses allowance	Grand total
Abdullah bin Saud Al-Rashoud	100,000			27,000								_		_					127,000
Mushary Abdulrahman Al- Nashmi	100,000																		100,000
Dr. Omar Mohammed Al Rayes	100,000																		100,000
Total	300,000																		327,000
				Se	cond:	non-	exec	cutiv	re m	emi	bers								
Saad Abdullah Abomoati	100,000													Т					100,000
Saeed Omer Saeed Basaeed	100,000																		100,000
Ahmed Suleiman Al-Jasser	100,000																		100,000
Youssef Mohammed Al- Qafari	100,000																		100,000
Total	400,000																		400,00
					Third	: exe	cuti	ve n	nem	ber	5								
Mohammed Abdullah Abomoati	100,000																		100,00
Abdelaziz Mohammed Aldoiwsh	100,000																		100,00
Total	200,000																	- 2	200,000



#### senior Executive Rewards

Following is a breakdown of rewards paid to five senior executives who received the highest rewards, including the CEO and the chief financial officer during the fiscal year 2020: (Riyals

		Fixed rewar	ds		Variable rewards								
Name	Salaries	Allowanc	In-kind benefits	Total	Periodic rewards	Profits	Short-term incentive	Long-term incentive	Granted shares (value)	Total	End of Service benefits	Total executive remuneration for the board if any	Grand total
Mohammed Abdullah Abomoati (CEO)	432,000	288,000		720,000							_	100,000	820,000
Abdelaziz Mohammed Aldoiwsh ( Stationary sector manager	144,000	336,000		480,000								100,000	580,000
Kamel Abu Rajab (Financial Manager	240,000	280,000		520,000									520,000
Total	816,000	904,000		1,720,000								200,000	1,920,000



#### Rewards of members of committees:

Following is a breakdown of rewards paid to members of committees during the fiscal year 2020: Riyals )

(Saudi

Name	Fixed rewards	Session attendance allowance	Total
	Members o	f Audit Committee	
Abdullah bin Saud Al- Rashoud	15,000	12,000	27,000
Ahmed Ibrahim Alajlan	15,000	12,000	27,000
Faris bin Fahid Al Sharif	15,000	9,000	24,000
Total	45,000	33,000	78,000
	Members of Rewards	and Nominations Committee	
Dr. Omar Mohammed Al Rayes	0	0	0
Dr. Saad Abdullah Abomoati	0	0	0
Saeed Omer Saeed Basaeed	0	0	0
Total	0	0	0



## Tenth: Number of the company requests for the register of shareholders:

Statement of the number of the company applications for the shareholders register during 2020:

Reasons for applicatio	Date of application	Number of record requests
Corporate Formalities	2020/04/09	1
Corporate Formalities	2020/04/30	2
Corporate Formalities	2020/06/18	3
Corporate Formalities	2020/07/23	4
Corporate Formalities	2020/08/17	5
General Assembly	2020/09/09	6
Profit's file	2020/09/13	7
Corporate Formalities	2020/09/28	8
Corporate Formalities	2020/11/05	9
Corporate Formalities	2020/12/01	10
Corporate Formalities	2020/12/28	11
Corporate Formalities	2021/02/04	12
Corporate Formalities	2021/02/25	13

## Eleventh: Company auditors and internal auditors:

## 1. Recommendation of the Board Regarding the Company's External Auditor:

No recommendation has been issued by the Board of Directors to replace him since its approval in the Ordinary General Assembly.



 The Results of the Annual Review of the Effectiveness of the Company's Internal Control Procedures, in Addition to the Audit Committee's Opinion on the Adequacy of the Company's Internal Control System:

The Audit Committee reviews periodic reports on the evaluation of internal control procedures in terms of organization and application, and many periodic and special review processes have been implemented that would ensure the accuracy and effectiveness of performance and quality, in addition to contributing to the review of the initial financial statements and their approval based on the delegated powers granted to it by the Board of Directors, and coordinates the activities of the external supervisory authorities. The audit committee reviewed the reports, and it did not discover any significant or fundamental weakness in the Company's internal control systems and It was also found that the internal control system is running in a safe and sound manner.

#### 3. Recommendations of the Audit Committee Which Regarding of the Company's External Auditor:

There was no any recommendation by the Audit Committee that were in conflict with the decisions of the Board of Directors regarding the appointment of the Company's External Auditor, his dismissal, determination of his fees, evaluation of his performance, or the appointment of the internal auditor.

#### Twelveth: Board Decisions:

Based on the auditor's report, current market results and data, and future indicators, the Board acknowledges the following;

- The accounting records have been prepared correctly.
- The internal control system has been properly prepared and implemented effectively.
- There is no doubt about the company's ability to continue its activity.

#### Thirteenth: Company's External Auditor's Report:

Ordinary General Assembly, held on September 09, 2020, approved the appointment of Allied Accountants RSM as the External Auditor for the Company's accounts for the fiscal year 2020 AD, and the report of the Company's External Auditor did not include any reservations on the annual financial statements.



## Fourteenth: The Implemented and the Non-implemented Provisions of the Corporate Governance Regulations:

The Company complies with and applies all the provisions mentioned in the Corporate Governance Regulations issued by the Capital Market Authority, with the exception of the provisions Listed below:

Article/Paragraph No	Text of the Article/Paragraph	Reasons for Non-Compliance			
(39)	Training, support and evaluation directors of the board and executive management and set up the necessary programs.	Guidance article			
(41)	The board of directors shall, upon the proposal of the Nominations Committee, establish the necessary mechanisms to evaluate the performance of the board, its members, committees and executive management annually.	Guidance article ,and the Remuneration and Nomination Committee using some methods to evaluate them.			
(72 .71 .70)	Formation of the Risk Management Committee	Guidance article.  The company believes that it does not need an independent risk management committee and that its work is entrusted to other committees and department.			
(85)	The company sets programs to develop and motivate the partnership and performance of workers in the company	Guidance article.			
(87. 88)	.( Social Responsibility and Social Initiatives)	Guidance article.			
(89)	Disclosure policies and procedures	The company is currently working on it			
(3/89)	The Company's website includes all information required to be disclosed and any details or other information that may be published through other disclosure methods.	Guidance article. The Company publishes any information and data required to be disclosed according to the laws and regulations in the manner specified by the Capital Market Authority.			
(95)	Formation of a Corporate Governance Committee	The Board of Directors works continuously to monitor the company implementation of all governance regulations.			



#### Fifteenth :Some items that do not apply to company and include the following:

- The company does not have convertible debt instruments, contractual securities, subscription warrants, or similar rights issued or granted by company on 03/31/2021.
- No rights of transfer or subscription under convertible debt instruments, contractual securities, subscription warrants, or similar rights issued or granted by the company on 31/03/2021.
- 3. The company has no redemption, purchase or cancellation of any redeemable debt instruments.
- During the fiscal year ending on 31/03/2021, there are no treasury shares held by the company.
- 5. There are no other investments or reserves created for the benefit of the company employees.
- 6. No subsidiary of Abomoati company has issued shares or debt instruments.
- There is no interest in the class of shares that are eligible to vote for any person during the fiscal year ending on 31/03/2021.
- During the fiscal year ending on 31/03/2021, there are no transactions between the company and any related person.
- 9 During the fiscal year, there are no contracts in which the company was a party and in which the members of the Board of Directors or senior executives or any person related to any of them had an interest.
- 10 There is no arrangement or agreement whereby a board member or a senior executive waives any remuneration.
- 11 There are no social contributions to the company during the year 2020.
- 12 No recommendation was issued by the Audit Committee regarding the need to appoint an internal auditor due to the presence of an internal auditor in the company.



## Section Six: Shareholders' right:

First: Actions Taken by the Board of Directors to Inform its Members - Especially Non-Executives - of shareholders' Suggestions and Comments about the Company and its Performance:

The Chairman of the Board of Directors and the CEO of the Company inform the members of the Board of Directors of the opinions, proposals or observations regarding the Company and its performance and discuss the same (if any) with them. The Chairman of the Board also briefs and communicates the views of the shareholders to the Board of Directors during the Board meetings without the presence of any executive member as needed.



## **Closing Statement**

The Board of Directors expresses its thanks and appreciation to its dear customers for their confidence, and to all the shareholders who were the motivation in the company's success and continuity. It also appreciates all the company's employees, including management and employees, for their efforts to achieve good results and achievements during the year. The Board looks forward to improving the company's performance during the coming year and the coming years. To achieve our aspirations