## Directors' Report for the financial year ended December 31, 2017

#### To: The Shareholders of Arab National Bank

The Board of Directors (the Board) is pleased to submit Arab National Bank's Annual Report for the financial year ended December 31, 2017.

#### Introduction

Arab National Bank (the Bank), a Saudi Joint Stock Company, was incorporated pursuant to Royal Decree No. M/38 dated Rajab 18,1399H (corresponding to June 13, 1979). The Bank's Head Office is located in Riyadh and it operates through 142 branches in the Kingdom of Saudi Arabia (the Kingdom) and one branch in London, UK. The Bank provides a full range of banking and financial services to its retail and corporate customers.

#### **Financial Results**

Net income for the 2017 financial year amounted to SAR 3,027 million compared to SAR 2,854 million in 2016, an increase of 6.1%. Net special commission income increased by 12.5% to SAR 4,665 million compared to SAR 4,145 million in the previous year, while fees and commission income decreased by 10.1% to SAR 840 million from SAR 935 million in 2016. This resulted in total operating income increasing by 8.9% from SAR 5,854 million in 2016 to SAR 6,378 million in the current financial year.

Operating expenses before provisions totalled SAR 2,220 million compared to SAR 2,261 million in 2016, representing a decrease of 1.8%. The Bank continued to adopt conservative risk management policies to ensure it has sufficient provision coverage. Provision charge for credit losses was SAR 1,149 million compared to SAR 726 million in 2016 resulting in a non-performing loans coverage ratio of 161% as at December 31, 2017.

The Bank's loan portfolio amounted at year-end to SAR 114,543 million compared to SAR 115,512 million in 2016, a decrese of 0.8% while its investment portfolio increased to SAR 32,321 million from SAR 25,548 million in 2016, an increase of 26.5%.

Total assets and customer deposits as at December 31, 2017 amounted to SAR 171,702 million and SAR 136,048 million, respectively.

Equity attributable to equity holders of the Bank was SAR 24,370 million compared to SAR 23,235 million in 2016, an increase of 4.9%.

# **Financial Highlights**

SAR millions

	2017	2016	2015	2014	2013
Loans and advances, net	114,543	115,512	115,656	104,180	88,785
Investments, net	32,321	25,548	33,294	33,941	28,331
Customers' deposits	136,048	135,907	135,761	129,740	106,428
Shareholders' Equity	24,370	23,235	21,894	20,601	19,080
Total assets	171,702	170,009	170,421	164,668	137,935
Total liabilities	146,636	146,084	147,789	144,029	118,747
Total operating income	6,378	5,854	5,781	5,441	5,039
Total operating expenses	3,375	3,025	2,862	2,591	2,551
Net Income	3,027	2,854	2,964	2,875	2,522

# **Geographical Analysis of Revenues**

The Bank's revenues are earned mainly through its activities in the Kingdom and are distributed as follows:

	SAR '000
Central Region*	4,194,712
Western Region	1,322,807
Eastern Region	860,424
Total	6,377,943

<sup>\*</sup> Includes London branch revenues (not disclosed separately due to it being immaterial to the Bank as a whole).

## **Subsidiaries and Associates**

# **Arab National Investment Company (ANB Invest)**

The Bank established a wholly owned subsidiary ANBI, a Saudi closed joint stock company, registered in the Kingdom under commercial registration No. 1010239908 issued on Shawal 26, 1428H (corresponding to November 7, 2007). The subsidiary's authorized and issued capital is SAR 1,000 million (100 million shares), and its objective is to manage the Bank's investment services and asset management activities related to dealing, managing, arranging, advising and custody of securities regulated by the Capital Market Authority (CMA). The subsidiary commenced operations on Muharram 3, 1429H (corresponding to January 12, 2008). On Muharram 19, 1436 (corresponding to November 12, 2014) the subsidiary changed its legal structure from a limited liability company to a closed joint stock company.

The objective of the subsidiary was further amended on Sha'ban 26, 1437H (corresponding to June 2, 2016) to provide loans to the subsidiary's customers to trade in financial papers as per the Saudi Arabian Monetary Authority's circular No. 371000014867 dated 5/2/1437H, and the CMA's circular No. S/6/16287/15 dated 10/3/1437H.

# **Arabian Heavy Equipment Leasing Company (AHEL)**

A 87.5% owned subsidiary incorporated in the Kingdom of Saudi Arabia as a Saudi closed joint stock company under commercial registration No. 1010267489 issued in Riyadh on Jumada I 15, 1430H (corresponding to May 10, 2009). The company's authorised capital is SAR 1,000 million representing 100 million shares with a nominal value of SAR 10 per share. The issued and paid in capital amounted to SAR 300 million (30% of the company's authorised capital). The company is engaged in the leasing of heavy equipment and operates in compliance with Shari'ah principles. On May 6, 2014 the Bank increased its ownership percentage in this subsidiary from 62.5% to 87.5%.

# Saudi Home Loan Company (SHL)

A 40% owned associate incorporated in the Kingdom of Saudi Arabia as a Saudi closed joint stock company under commercial registration No. 1010241934. The company's authorised capital is SAR 2,000 million representing 200 million shares with a nominal value of SAR 10 per share. The issued and paid in capital amounted to SAR 800 million (40% of the company's capital). SHL is a specialized Islamic home and real estate finance company with all its products and services being fully Shari'ah compliant. The company commenced its business in the fourth quarter of 2007 and is equity accounted.

## **MetLife - AIG - ANB Cooperative Insurance Company**

During 2012, the Bank participated in setting up a Saudi joint stock company registered in the Kingdom of Saudi Arabia under commercial registration No. 1010391438. The company's authorized and issued capital is SAR 175 million representing 17.5 million shares with a nominal value of SAR 10 per share. The Bank owned 5.25 million shares (30%) at a nominal value of SAR 10 per share.

In accordance with cooperative insurance company Regulations, the company's executive bylaws and the laws effective in the Kingdom, the company will transact in cooperative insurance operations and related activities. Its principal lines of business include individual and group life, accident, health and all classes of general insurance. The company completed the legal formalities for incorporation on August 29, 2013, and its shares were listed on the Saudi Arabian Stock Exchange (Tadawul) on Muharram 23, 1435H (corresponding to November 26, 2013). The Saudi Arabian Monetary Agency (SAMA) has provided the company with final approval to conduct insurance business in the Kingdom on February 25, 2014. The company commenced its insurance operations during April 2014 and is equity accounted.

On April 27, 2015, the company's Board of Directors recommended increasing the company's capital from SAR 175 million to SAR 350 million through a rights issue. The Bank owns 10.5 million shares (30%) at a nominal value of SAR 10 per share as of December 31, 2017.

## **ANB Insurance Agency**

A wholly owned subsidiary incorporated in the Kingdom of Saudi Arabia during 2013 as a limited liability company under commercial registration No. 1010396423 issued in Riyadh dated Muharram 28, 1435H (corresponding to December 1, 2013). The company's capital amounts to SAR 500,000 consisting of 50,000 parts at a nominal value of SAR 10 per part. The agency obtained its license from the SAMA to start its activities in insurance agency and related business on Jumada I 5, 1435H (corresponding to March 6, 2014). The company acts as a sole agent for its principal, MetLife -AIG-ANB Cooperative Insurance Company.

## Al-Manzil Al-Mubarak Real Estate Financing Ltd.

A wholly owned subsidiary, registered in the Kingdom of Saudi Arabia as a limited liability company under commercial registration no. 1010199647 issued in Riyadh dated Jumada I 18, 1425H (corresponding to July 6, 2004). The company's capital amounts to SAR 1 million consisting of 10,000 parts (at a nominal value of SAR 100 per part). The subsidiary is engaged in the purchase of lands and real estates and invest them through sale or rent in favour of the company, maintenance and management of owners and others' assets as guarantee, sale and purchase of real estates for financing purposes as per SAMA approval No. 361000109161 dated 10/8/1436H

# **ANBI Business Gate Fund (the Fund)**

The Bank owns indirectly 25.47% of the Fund, which is a closed-ended private placement real estate investment fund launched on August 25, 2014 for a period of 5 years starting from date of closure of first offering on January 11, 2015. CMA has been informed of the offering of the Fund through letter number 8/14//411 dated Shawwal 9, 1435H (corresponding to August 5, 2014). The Fund's purpose is to acquire real estate assets, an income generating real estate property located in the city of Riyadh, out of which the Fund will receive rental and hotel operating income over the Fund term. The fund's total shareholding reached SAR 950 million divided to 950,000 units and each unit value is SAR 1,000. The Group has significant aggregate economic interest in the Fund and manages the Fund through an agreement between Arab National Investment Company (the "Fund Manager") and the Fund Investors (the "Unitholders"). As a result, management has concluded that the Group has effective control of the Fund and started consolidating the Fund's financial statements effective December 31, 2015, (the date of effective control).

All the above mentioned affiliates and associates' primary business is conducted in the Kingdom of Saudi Arabia.

### **ANB Global Markets Limited**

The Bank established on January 31, 2017 ANB Global Markets Limited, as a limited liability company registered in the Cayman Islands. The Bank has 100% ownership. The company's capital amounts to USD 50 thousands consisting of 50 thousands parts (at a nominal value of USD (1) per part). The objective of ANB Global Markets Limited is trading in derivatives and Repo activities on behalf of the Bank.

## **Dividend Distribution Policy**

The rules governing the Bank's dividend distribution are as follows:

1- In accordance with SAMA's requirements, a minimum of 25% of the Bank's annual net income is required to be transferred to a statutory reserve until such reserve equals the Bank's paid up capital;

- 2- The Board periodically reviews and analyzes the Bank's financial position, capital adequacy and growth projections. Accordingly, it proposes to the General Assembly whether to distribute dividends or not:
- 3- If the General Assembly decides to distribute a dividend, it will be distributed to shareholders in proportion to their shareholdings held at the eligibility date as per the dividend announcement;
- 4- The Board may also decide to distribute an interim dividend based on the Bank's financial position; and
- 5- Non-distributed earnings are transferred to the next year or to the general reserve.

The Board proposed a dividend distribution as follows:

	<u>SAR '000</u>
2017 net income	3,026,972
Retained earnings from previous years	3,172,847
Total	6,199,819
Distributed as follows:	
Transferred to statutory reserve	(554,000)
Zakat and income tax for the period	(650,325)
Gross dividend distribution –Interim and proposed (39.6% of 2017 net income)	(1,200,000)
Retained earnings for 2017	3,795,494

# **Future Strategic Plans**

The strategy is based upon achieving a balance between Retail and Wholesale banking, supported by a prudent risk culture and a focus on selective growth opportunities so that consistent and predictable earnings can be achieved.

The strategy is closely aligned to the economic environment and has been drawn up mindful of the goals and targets contained in the Government's Vision 2030. The Bank aims to be a key contributor in providing the services and products that will be an essential part of such a fundamental transformation program. Three such focus areas within the strategy are:

- Public Private Partnerships are planned for a number of key sectors such as health, transport and education and large infrastructure projects, previously funded by the government, will now be the joint responsibility of the public and private sectors. This provides significant opportunities in the project finance area and the Bank will compete for business in this sector. Vision 2030 targets foreign direct investment to grow from 3.8% to 5.7% of GDP and the Bank is investing to ensure that the right products and services are in place to assist the growing requirements of foreign investors entering the Saudi market.
- In support of the growth of SMEs, whose contribution to GDP is expected to grow from 20% to 35%, the Bank is expanding its footprint, and range of products and services provided, via dedicated SME Centers. These centers provide customized solutions covering financing, transaction banking and account services.

The demographics of KSA with such a young population means that the provision of affordable housing is a key focus area for Government. The Bank is gearing itself to provide the new services and products to support such ambitious plans.

The Strategy also recognizes that technology changes continue at an ever increasing pace, significantly impacting the Bank and its customers. A Digital Transformation Program has been initiated to reflect the dynamics of the market and the increasingly sophisticated expectations of customers. The Strategy also recognizes the challenges that technology brings for fraudulent and criminal activity and endeavors to ensure that the best technical controls are in place.

## **Principal activities**

For management purpose the Group is organized into the following major operating segments:

Retail banking Deposit, credit and investment products for individuals.

Corporate banking Loans, deposits and other credit products for corporate and

institutional customers, small to medium sized businesses and

the Bank's London Branch;

Treasury banking Manages the Bank's trading and investment portfolios and its

funding, liquidity, currency and commission rate risks;

Investment and Investment management services and asset management brokerage services

activities related to dealing, managing, arranging, advising and

custody of securities regulated by CMA; and

Other Includes income on capital and unallocated costs, assets and

liabilities pertaining to Head Office and other supporting

departments

Transactions between business segments are reported in accordance with the Group's transfer pricing system. The basis for determining the intersegment operating income/ (expenses) for the current year are consistent with the basis used for December 31, 2016. Segment assets and liabilities mainly comprise operating assets and liabilities.

The Group's primary business is conducted in the Kingdom with one international branch in London, UK. However, the total assets, liabilities, commitments and results of operations of this branch are not material to the Group's overall consolidated financial statements.

The Group's total assets and liabilities as at December 31, 2017 and its total operating income, expenses and net income for the year then ended, by business segment, are as follows:

#### **SAR'000**

				Investment and		
2017	Retail banking	Corporate banking	Treasury	brokerage services	Other	Total
Total assets	35,667,915	82,667,224	49,361,106	1,701,042	2,304,412	171,701,699
Investments in associates	-	-	-	-	637,222	637,222
Total liabilities	69,272,729	70,371,879	4,451,683	113,485	2,425,958	146,635,734
Operating income from external customers	2,052,326	3,905,732	124,303	167,666	127,916	6,377,943
Intersegment operating income/(expenses)	337,524	(1,461,835)	1,012,976	-	111,335	-
Total operating income Of which:	2,389,850	2,443,897	1,137,279	167,666	239,251	6,377,943
Net Special commission income	2,020,713	2,010,691	492,665	22,696	117,988	4,664,753
Fees and commission income, net	290,789	470,695	11,926	61,275	5,713	840,398
Impairment charges for credit losses and other provisions, net	217,654	931,136	-	-	-	1,148,790
Impairment charges for investments, net	-	-	5,970	-	-	5,970
Depreciation and amortization	115,209	5,702	3,576	2,258	94,634	221,379
Total operating expenses	1,675,952	1,452,735	99,950	93,469	52,438	3,374,544
Share in earnings of associates, net	-	-	-	-	30,659	30,659
Net income attributable to equity holders of the Bank	713,898	991,162	1,037,329	74,197	210,386	3,026,972
Net income attributable to non- controlling interest	-	-	-	-	(7,086)	(7,086)

## Micro, Small & Medium Enterprises

#### **Qualitative Disclosures**

Micro, Small & Medium Enterprises (MSME) accounts are marketed and managed at ANB by its Commercial & Small and Medium Enterprises Banking (C&SME) Division. This is done through two business units within the Division.

The Small Business Unit was created in 2013 catering to all financial needs of the existing Micro and Small segment base of the Bank and to implement the strategic plan to attract and retain new business. The target market for this Unit are businesses with an annual turnover not exceeding SAR 30 million.

In addition, there is a Medium Banking Unit (MBU) within C&SME Division that target business entities with turnover between SAR 30 million to SAR 100 million. These business boundaries will be amended in line with the revised definition of MSMEs as advised by SAMA which comes into effect from January 2018.

#### **Achievements**

Establishing a meaningful presence in the MSME segment is a key strategic priority for the Bank and to this end, we have over the past three years expanded our distribution footprint by establishing 12 dedicated MSME centers across the Kingdom covering 10 cities. We offer our clients a range of facilities including non borrowing services that include short and medium term loans, trade services, account services, internet banking, utility bill payment, payroll services, point of sale merchant services and insurance. For the Micro and Small sub segments, the Bank offers customized solutions via Product Programs to cover a wide range of their financing requirements.

We are a leading supporter of the Saudi Industerial Development Fund (SIDF) Kafalah program and one of the top four banks supporting this the Program. The Bank is also actively engaged with the SME Authority in participating with their developmental programs.

Building bench strength and knowledge pool is a key enabler for our MSME strategic plan. We currently have a staff strength of 65 employees and we plan to add staff in 2018.

Staff training needs are identified at the start of the year based on assessed competency gaps. Appropriate programs both external and internal are then identified for the individual. Approximately 650 man hours of training were imparted to our MSME staff in 2017. In addition, we will also develop plans to upskill our MSME customers by conducting and/or sponsoring training courses in the area of financial and business management.

#### **Future Outlook**

We envisage ongoing growth in the MSME segment. We expect the growth to be more moderate than in the previous years and in selective industries and geographic segments.

We see both a profit opportunity and have a commitment to support the Government's plans to promote the MSME segment and break down the barriers that exist in their access to bank finance.

We are committed to play our part in facilitating the Government's initiatives to increase the GDP contribution of MSMEs and create greater employment opportunities. We will continue to undertake initiatives that ease the access to finance for MSME by introducing new research based product propositions that meet the borrowing and non-borrowing financial servicing needs of the segment. We also have plans to expand our coverage model to other key markets of the Kingdom.

We remain committed to support the Kafalah program, partake in initiatives to promote the MSME segment as identified by the SME Authority and other Government institutions.

## **Quantitative Disclosures**

	As at 31 December 2017				As at 3	1 Decembe	er 2016
Details	Small	Medium	Total		Small	Medium	Total
Loans to MSMEs – on				Ī			
balance sheet (SAR							
millions)	881.9	1,743.9	2,625.8		726.3	1,312.2	2,038.5
Loans to MSMEs – off							
balance sheet (SAR							
millions)	758.7	1,220.5	1,979.2		635.5	1,053.8	1,689.3
On balance sheet loans							
to MSMEs as a							
percentage of total on							
balance sheet loans	0.76%	1.49%	2.25%		0.61%	1.11%	1.72%
Off balance sheet loans							
to MSMEs as a							
percentage of total off							
balance sheet loans	2.38%	3.83%	6.21%		1.87%	3.12%	4.99%
Number of loans (on and							
off balance sheet)	1,753	1,858	3,611		1,599	1,407	3,006
Number of customers							
(on and off balance							
sheet)	935	317	1,252		896	277	1,173
Number of loans							
guaranteed by Kafalah							
program (on and off							
balance sheet)	434	-	434		339	-	339
Amount of loans							<u> </u>
guaranteed by Kafalah							
program (on and off							
balance sheet) - (SAR							
millions)	325	-	325		265	-	265

## Risks encountered or that could potentially be encountered by the Bank

# **Risk Management**

The Bank's Risk Management Group (RMG) provides an independent and centralized risk management function to ensure the best balance between risk and return is achieved in line with the Bank's strategic objectives. The Bank is mainly exposed to the following risks:

#### a- Credit risk

Credit exposures arise principally from lending activities related to loans and advances and investment activities. There is also credit risk in off-statement of financial position financial instruments, such as loan commitments.

## b- Market risk

Market Risk is the risk that the fair value or future cash flows of financial instruments will fluctuate due to changes in market variables such as commission rates, foreign exchange rates and equity prices.

# c- Operational Risk

Operational risk is the risk of loss resulting from inadequate or failed internal control processes, people and systems or external events. Operational risk includes legal risks such as exposure to fines and penalties, punitive damages resulting from supervisory actions or private settlements.

## Corporate Governance in the Kingdom of Saudi Arabia

The Bank implemented the Corporate Governance Guidelines issued by CMA in the Kingdom of Saudi Arabia, with the exception of the following:

Article	Requirement	Reasons for Non- Compliance
Article nine : Profits distribution	The Bank's Articles of Association specifies the percentage of net profits to be distributed to shareholders after deduction of statutory reserve and other reserves.	The distribution perectage is subject to approval of the supervisory and regulatory authorities.

#### **Governance Message**

Rational governance, along with adherence to the rules and regulations in force, represents an essential element directing ANB activities and operations. The Bank has instilled the rational management culture which ensured adherence to honesty and integrity, whereas the Board leads by example and management strives to have full commitment to regulations to the letter and spirit.

The Bank's philosophy is based on following the best practice of corporate governance, in addition to adherence to the regulatory stipulations of all the countries of its operations. Further, the Bank adheres to the corporate governance issued by the Saudi Arabian Monetary Agency, Capital Market Authority and the Companies Act issued by the Ministry of Commerce and Investment in the Kingdom of Saudi Arabia.

#### Sukuk

On October 7, 2015 the Bank issued SAR 2 billion, 10 year subordinated and unsecured Tier II Capital (Sukuk), callable in 5 years. These Sukuk carry a special commission rate of SIBOR plus 140 bps.

## **Share Capital**

As at December 31, 2017, the authorized, issued and fully paid share capital of the Bank consists of 1,000 million shares of SAR 10 each.

#### **Board of Directors**

The Bank's management represented by the chairman and members of the Board is keen to deliver sustainable long-term value to shareholders. Implementation of the strategy set by the Board is delegated to the Managing Director (Chief Executive Officer), who is supported by the Executive Committee that comprise mainly of board members as well as Board Committees.

The Board consists of ten members. Six represent Saudi shareholders and are elected at the Shareholders General Assembly Meeting for a term of three years, and Arab Bank PLC appointed the remaining four members. All directors can be reappointed.

The nominated Board members should possess professional skills, financial expertise, suitable qualifications and personal qualities. Further he should be of good reputation, integrity, competency, accountability and ability to carry out his duties and responsibilities as a Board member. It is essential that prior to his appointment, the nominated Board member should complete the Fitness Form issued by SAMA where the Bank obtains no-objection letter from SAMA to assure his fitness and integrity. In addition, the Bank may assure his suitability through the Saudi Credit Bureau (SIMAH) for any defaults related to the nominated Board member (this applies to the resident members).

The Board has a clearly documented schedule of meetings and an agenda of key discussion points that include the agreement of strategy, budgets, major capital expenditures, policies covering treasury, credit and other business units, the annual internal audit plan and authority levels for expenditure as well as proposing dividend distribution and approving appointment of general managers and head of internal audit. All Directors have full and timely access to relevant information through the Board Secretary. They may also opt for independent professional advice at the Bank's expense where needed to discharge their responsibilities.

The Board ensures that the Bank's organization structure is effectively established to manage its business. This structure includes appropriate delegation of authority and accountability taking into account acceptable levels of risks. This is documented in the Bank's high level control framework which is reviewed by the Board annually.

Board members as at December 31, 2017 that were appointed by Arab Bank PLC were Dr. Bassem Ibrahim Awadallah, and Messrs. Nemeh Sabbagh, Mohammed A. Alghanamah, and Dr. Robert Eid (Managing Director).

# As at December 31, 2017, the Board consisted of the following members:

	Name	Position
1-	Salah Rashed Al-Rashed	Chairman of the Board (independent)*
2-	Dr. Robert Eid	Board member (executive)
3-	Ahmed Abdullah Al-Akeil	Board member (independent) *▲
4-	Khaled M. Saad Albawardi	Board member (independent) *▲
5-	Hesham A. Aljabr	Board member (independent) *
6-	Ahmed Wazie Alqahtani	Board member (non-executive)
7-	Abdul Mohsen Ibrahim Al Touq	Board member (independent) *
8-	Nemeh Sabbagh	Board member (non-executive)
9-	Mohammed A. Alghanamah	Board member (non-executive)
10-	Dr.Bassem Ibrahim Awadallah	Board member (non-executive)

<sup>\*</sup> According to the Capital Market Authority definition of independency.

# Brief description of the Board members and Board Committees members' qualifications:

Board n	nember		Position	Academic Qualifications	Practical experience
Salah Rashed	Rashed	Al-	- Chairman of the Board - Member of Executive Committee - Member of the Nomination and Compensation Committee - Member of Risk Committee	Bachelor degree of Engineering from Washington University	Executive manager and partner of Rashid Abdulrahman Al-Rashid and Sons Co.  Has a wide and extensive experience in finance, business, management, commercial and industrial investment. He was a member of the Consulting Authority of the Supreme Economic Council, Board member for the Chamber of Commerce & Industry, member of the Finance Committee and head of the Investment Committee. Also, he was the chairman and member of many joint stock and limited liability companies.
Ahmed Akeil	Abdullah	Al-	- Deputy Chairman of the Board  - Chairman of the Audit Committee  - Member of the Nomination and Compensation Committee  - Member of the Strategy Committee	Masters in Economics and Mathematics from Texas University, USA	Has a long experience in management and banking, and attended many courses in finance, investment and projects assessment held by International Development Bank, California University and JP Morgan Bank. Also, he was a lecturer at the Institute of Public Administration, general manager for the Public Investment Fund, general manager for the Real Estate Company, and Chairman of the Board for Arab Bank for Economic Development in Africa, and a Board member in a number of joint stock

<sup>▲</sup> According to the Saudi Arabian Monetary Authority definition of independency.

<sup>\*\*</sup> Effective 1/4/2017, Abdul Mohsen Ibrahim Al Touq was elected a member of the Board to replace Eng. Rashid Saad Al-Rashid.

			companies.
Khaled M. Saad Albawardi	- Board member  - Member of Executive Committee  - Member of the Risk Committee  - Chairman of the Nomination and Compensation Committee	Bachelor degree in Industrial Management from King Fahad University for Petroleum and Minerals	Has a long experience in management, investment and trade. He was Deputy Chairman of the Board of the Chamber of Commerce and Industry in Eastern Region, Chairman and Board member of many joint stock companies, committees and social events; in addition to being the executive officer of Al Bawardi Group and a board member of the Ports General Authority and member for a number of committees and councils for the Eastern Region Amara.  He occupied several board of dirctors positions, such as being the Board member of the Civil Aviation Authority, Railways Public Authrority, member of the Consultaion Council for the Minister of Labor, Board member for the General Organization for Social Insurance (GOSI), member of the investment committee of
			GOSI, Board member for the Basic Chemical Industries Co. and Board member of the Arab Company for Paper Manufacturing.
Hesham A. Aljabr	- Board member  - Member of Executive Committee  - Member of the Strategy Committee	- Managerment and Human Sciences/ (Secondary)	Has extensive experience in management and investment, and a Board member at Aljabr Holding Co. and Nattily Company for Furniture and Internal Design and CEO for KIA Co. Further, he was a member of the Gulf Commercial Bank, the United Company for Gas Transportation, the Advanced Electronic Medical Limited Co. and he is a member of the Saudi Chinese Business Council and the Saudi Chinese Friendship Society. Experienced in finance and investment and attended many courses in marketing, sales and finance and attended a symposium in governance.
Ahmed Wazie Alqahtani	- Board member  - Member of the Strategy Committee  - Member of the Risk Committee	Bachelor degree in Finance from King Fahad University for Petroleum and Minerals	Member of Hassanah Investment Company owned by the General Organizaion for Social Insurance, and has a wide experience in investments.
Abdul Mohsen Ibrahim Al Touq	- Board member - Member of the Risk Committee	Bachelor degree in Business Administration from King Saud University	Chief Executive Officer of Al Touq Co. and has an extensive experience in management, real estate investment, energy, communications and financial services. Member of the Young Presidents

			Ogranization and the Young Arab Leaders. He is a Board member in many leading companies inside and outside the Kingdom.
Nemeh Sabbagh	- Board member  - Member of the Strategy Committee	Bachelor degree in Economics from Austin University, Masters in International Economies from Jones Hopkins University and Masters in Financial and Banking Sciences from Chicago University	Board member of Arab National Bank representing Arab Bank (PLC) Jordan; and he currently occupies CEO position at Arab Bank (PLC), has long experience in banking. He worked in International Bank in USA, Chicago First Bank, Kuwait Industrial Bank and was the general manager for the International Banking Group in National Bank of Kuwait. He was CEO of Arab National Bank from 1998 to 2005 and CEO of Med Bank in Lebanon from 2006 to 2009.
Mohammed A. Alghanamah	<ul> <li>Board member</li> <li>Member of Executive Committee</li> <li>Chairman of the Risk Committee</li> </ul>	Bachelor degree in Mathematics from King Saud University, Diploma in Programming	Board member of Arab National Bank representing Arab Bank (PLC) Jordan, has a long experience in banking business. He is currently the head of the Credit department in Arab Bank (PLC) Jordan.
Dr. Bassem Ibrahim Awadallah	- Board member	Masters and PHD degrees in International Relations and International Economy from George Town University in USA	ANB Board member representing Arab Bank (PLC) Jordan; and he is currently the Deputy Chairman of the Board for Arab Bank (PLC) Jordan, has long experience in banking and investment. Occupied many official positions in Jordan and he was the economic consultant for the Jordanian Minister of Finance.
Dr. Robert M. Eid	- Managing Director  - Chief Executive Officer  - Chairman of the Executive Committee  - Member of the Strategy Committee	PHD degree in Finance and Banking Sciences from Sourbon University in France	Has a wide experience in the banking business in a number of international banks; and he is currently a Board member at Metlife-AIG-ANB Cooperative Insurance, Board member at Arab National Investment Co. and Saudi Home Loans Co; He was head of the Overseas Branches and Subsidiaries Network at National Bank of Kuwait, Managing Director at National Bank of Kuwait Internatioal in London, Deputy Board Chairman at National Bank of Kuwait (Lebanon), Board member at Qatar Intenational Bank and board member at the Arab Bankers Association in London.
Saleh A. Al Ismail	- Member of the Audit Committee	Masters in Business Administration from Saint Edward University – Texas in USA	Member of the Audit Committee at Arab National Bank, and occupied a number of committees in many companies. He has a wide experience in finance, accounting, management and organization.

Mohammed	A.	Al	- Member of the	Masters degree in	Audit Committee member at Arab National
Omran			Audit Committee	Science from Oregon	Bank, a chartered financial analyst, and a
				University in USA.	member in a number of committees. He has a long experience in different banking sectors inside and outside the Kingdom.

Four regular Board meetings were held during 2017 and were attended as follows:

Date	Attendance record	No. of Attendees
March 23, 2017	Salah Rashed Al-Rashed, Robert Eid, Rashid Saad Al-Rashid, Ahmed Abdullah Al-Akeil, Khaled M. Saad Albawardi, Hesham Abdullatif Al-Jabr, Ahmed Wazie Alqahtani, Bassem Ibrahim Awadallah, Nemeh Sabbagh and Mohammed A. Alghanamah.	10
June 7, 2017	Salah Rashed Al-Rashed, Robert Eid, Ahmed Abdullah Al-Akeil, Khaled M. Saad Albawardi, Hesham Abdullatif Al-Jabr, Ahmed Wazie Alqahtani, Abdul Mohsen Ibrahim Al Touq, Bassem Ibrahim Awadallah, Nemeh Sabbagh and Mohammed A. Alghanamah.	10
September 27, 2017	Salah Rashed Al-Rashed, Robert Eid, Ahmed Abdullah Al-Akeil, Khaled M. Saad Albawardi, Hesham Abdullatif Al-Jabr, Ahmed Wazie Alqahtani, Abdul Mohsen Ibrahim Al Touq, Bassem Ibrahim Awadallah, Nemeh Sabbagh and Mohammed A. Alghanamah.	10
December 3, 2017	Salah Rashed Al-Rashed, Robert Eid, Ahmed Abdullah Al-Akeil, Khaled M. Saad Albawardi, Hesham Abdullatif Al-Jabr, Ahmed Wazie Alqahtani, Abdul Mohsen Ibrahim Al Touq, Bassem Ibrahim Awadallah, Nemeh Sabbagh and Mohammed A. Alghanamah.	10

An Extraordinary General Assembly meeting was held on March 23, 2017, and following are name of Board members who attended this meeting:

1. Salah Rashed Al-Rashed : Chairman of the Board

2. Robert Eid : Managing Director (executive)

Ahmed Abdullah Al-Akeil : Board Member
 Khaled M. Saad Albawardi : Board Member
 Hesham Abdullatif Al-Jabr : Board Member

6. Ahmed Wazie Alqahtani : Board Member

7. Rashid Saad Al-Rashid : Board Member at the previous session

# Directors' membership on the Boards or managers of other companies inside or outside the Kingdom

Directors who were board members or managers in other companies inside or outside the Kingdom as at December 31, 2017 were as follows:

0.1.5.1.115	
Abdul Mohsen Ibrahim Al Touq  Ahmed Abdullah Al-Akiel  Khaled M. Saad Albawardi	- Saudi White Cement Company - Tech Investment Company - Saudi Services for Electro Mechanic Works - Golden Chicken - Care & Science Medical Co Al-Rashid Trading & Contracting Co Al-Rashid Abetong Company Limited - Riyadh Cement Company - Al-Rashed Food Company - Al-Rashed & Al-Omran Co Arabian Industries Company - Rashed Abdulrahman Alrashed & Sons Company - Daraltamleek Company - Daraltamleek Company - Saudi Company for Hardware - Saudi Metal Coating Company Limited - Saudi Telecommunication Systems Company - Altouq Holding Company - Saudi Networkers Services Company - Arabian Industries Company - Steel Products Company Ltd Eathos Ltd Southern Province Cement Co Aldrees for Petroleum Services and Transportation  - M. & A. Albawardi Co Attken Steel Engineering Factory - Attken International Co Khaled M. Albawardi Holding Co.Ltd International Transport & Warhousing Co.Ltd Saudi Development & Export Services Co.Ltd Marine Inspection & Loss Adjuster Co.Ltd.
Hesham Abdullatif Al-Jabr	<ul> <li>Materials Survey &amp; Inspection Co.Ltd.</li> <li>Nattily Company for Furniture and Internal Design</li> <li>Al Jabr Holding Company</li> <li>Nama Almostaqbal Real Estate Company</li> <li>Khuta Alkhair</li> </ul>
Ahmed Wazie Alqahtani	
Robert Eid	<ul> <li>Saudi Home Loans</li> <li>MetLife - AIG - ANB Cooperative Insurance Company</li> <li>Arab National Investment Company</li> </ul>
Mohammed A. Alghanamah	<ul> <li>Arab Bank (PLC) (Jordan)</li> <li>Arab Bank (PLC) – Syria</li> <li>Islamic International Arab Bank (Jordan)</li> <li>AB invest (Jordan)</li> <li>Arab National Leasing Company (Jordan)</li> </ul>
Nemeh Sabbagh	- Arab Bank( PLC) (Jordan)
Bassem Ibrahim Awadallah	<ul> <li>Arab Bank (PLC) (Jordan)</li> <li>AL Baraka Banking Group (Kingdom of Bahrain)</li> <li>Tomoh Advisory (United Arab Emirates )</li> </ul>

# **Principal Board Committees**

The Board formed a number of committees, following are the main committees with their own specific terms of reference, functions and current members.

### **Executive Committee**

The Executive Committee consists of the Managing Director and four other board members. Chaired by the Managing Director, the Executive Committee meets on average twice a month and acts as a general management committee with authority delegated to it by the Board. During 2017, the executive committee held 18 meetings. This Committee is responsible for implementing Bank policy, monitoring business performance, managing risks, ensuring the effectiveness of internal controls and approving large capital expenditure projects.

During 2017, the executive committee comprised Dr. Robert Eid (chairman), Salah Rashed Al-Rashed, Khaled M. Albawardi, Mohammed A. Alghanamah and Hesham Abdullatif Al-Jabr (replaced Ahmed Abdullah Al-Akiel effective 1/4/2017) (as members).

The Executive Committee held (18) meetings during 2017, following is the attendance record for these meetings:

Date	Attendance record	No. of attendees
16/01/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akiel, Khaled M. Albawardi, Mohammed A. Alghanamah.	
07/02/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akiel, Khaled M. Albawardi, Mohammed A. Alghanamah.	5
21/02/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akiel, Mohammed A. Alghanamah.	4
08/03/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akiel, Khaled M. Albawardi	4
23/03/2017	23/03/2017 Dr. Robert Eid, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akiel, Khaled M. Albawardi, Mohammed A. Alghanamah.	
11/04/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	
03/05/2017	03/05/2017 Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	
22/5/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	
07/06/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	5
19/07/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	5
21/08/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Mohammed A. Alghanamah.	4
27/09/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	5

09/10/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	5
24/10/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	5
14/11/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	5
28/11/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	5
03/12/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr, Mohammed A. Alghanamah.	5
19/12/2017	Dr. Robert Eid, Salah Rashed Al-Rashed, Khaled M. Albawardi, Hesham Abdullatif Al-Jabr.	4

#### **Nomination and Remuneration Committee**

The Nomination and Remuneration Committee was formed in 2010. It is comprised of three non-executive Board members: Khaled M. Saad Albawardi (Chairman) (Independent), Salah Rashed Al-Rashed and Ahmed Abdullah Al-Akiel (Independent member). The committee has the authority to review and recommend to the Board for its approval amendments to the Bank's compensation policy and practices and submit related recommendations to the Board for its approval. The committee also reviews the level and composition of remuneration of key executives and recommends a risk adjusted bonus pool to the Board / Executive committee for approval. The committee's functions also include nomination to Board membership, review of the Board's membership structure, determine strengths and weaknesses therein and propose remedial action in line with the Bank's interests, and nominate senior executives through studying their qualifications and submit related recommendations to the Board. The committee held 4 meetings in 2017.

At its meeting on March 27, 2011, the Extraordinary General Assembly endorsed the selection rules of the Nomination and Remuneration Committee's members, the committee's method of work and the committee members' remuneration as advised by the Board.

The Board approves the level of remuneration paid to the Board chairman and members in accordance with a mechanism that considers SAMA instructions which set maximum and minimum limits for such remuneration, with consideration to each of the Board members' performance during the year. According to the policy above, annual remuneration and compensation of non-executive and independent Board members were SAR 3,680 thousand, and for executive members SAR 400 thousand. Attendance allowances to the non-executive and independent Board members were SAR 485 thousand, and for executive members SAR 100 thousand. Expense allowances to non-executive and independent Board members including travel and accommodation expenses were SAR 531 thousand. Salaries paid during the year to the six senior executives including CEO and CFO were SAR 16,032 thousand. Their allowances and compensation amounted to SAR 3,318 thousand and their variable compensation were SAR 18,005 thousand while their incentive plans amounted to SAR 2,610 thousand. Remuneration paid to members of the audit committee amounted to SAR 600 thousand and their attendance allowances to SAR 169 thousand.

The Nomination and Remuneration Committee held (4) meetings during 2017, following is the attendance record for these meetings:

Date	Attendance record	No. of attendees
16/01/2017	Khaled M. Albawardi, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akeil	3
07/06/2017	Khaled M. Albawardi, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akeil	3
14/11/2017	14/11/2017 Khaled M. Albawardi, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akeil	
19/12/2017	Khaled M. Albawardi, Salah Rashed Al-Rashed, Ahmed Abdullah Al-Akeil	3

#### **Audit Committee**

The Audit Committee assists the Board in reviewing the effectiveness of the Bank's internal control processes, ensures accuracy and correctness of the Bank's financial statements, closing accounts and adherence to the regulatory requirements and accounting standards. The Audit Committee also approves the annual review plans of the Internal Audit Division and the Compliance Department, assesses the results of their work and ensures the existence of control processes that ensure proper implementation of the Bank's procedures. The committee studies the risk group reports, discuss them with concerned officials and make relevant recommendations.

It provides a direct channel between the external auditors and the Board, ensures the external audit is conducted in a thorough and effective manner and that the reports by the external auditors are properly actioned. The Committee recommends the appointment of external auditors and reviews their audit plans and the results of the work performed. The Bank complies with the Rules and Guidelines for Banks in Saudi Arabia for Organizing Audit Committees issued by SAMA.

The Committee is comprised of three independent members, out of which the chairman is a board member and two non-board members. The Committee met 10 times during 2017. The committee meets regularly with the Managing Director, Chief Financial Officer, Head of Internal Audit, Head of Compliance, Head of Risk Management Group, External Auditors and other members of the management team as may be required for discussions and deliberations. The committee discusses its annual report with the Board at the end of the year.

During 2017, the Audit Committee comprised Ahmed Abdullah Al-Akiel (Chairman – independent Board member), Mr. Saleh A. Al- Ismail and Mr. Mohammed A. Alomran (members from outside the Board).

The Audit Committee held (10) meetings during 2017, following is the attendance record for these meetings:

Date	Attendance record	No. of attendees
17/01/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	3
20/02/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	3
24/04/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	3
01/06/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail	2
11/06/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	3
18/07/2017	7/2017 Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	
04/10/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	3
26/10/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	3
20/11/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	3
24/12/2017	Ahmed Abdullah Al-Akiel, Saleh A. Al- Ismail, Mohammed A. Alomran	3

# **Strategy Committee**

The Board formed a strategy committee of five members as follows:

- Mr. Nemeh Sabbagh (Chairman);
- Mr. Ahmed Abdullah Al-Akiel;
- Dr. Robert Eid;
- Mr. Hesham Abdullatif Al-Jabr; and
- Mr. Ahmed Wazie Alqahtani.

The Strategy Committee assists the Board with strategic matters in general and with the monitoring of the Strategy Plan implementation in particular.

The Strategy Committee oversees the strategic planning process on behalf of the Board and ensures development, coordination, communication and integration of the Bank's strategic plan and its consistency with current conditions with consideration to the future expectations. The committee sets forth the process of strategy implementation and monitoring.

Also, the Strategy Committee, in coordination with the Managing Director, ensures that accountabilities, decision making parameters and information channels exist for effective implementation of the Bank's strategy.

The Strategy Committee held one meeting in 2017, dated March1, 2017; and following is the attendance record for this meeting:

Date	Attendance record	No. of attendees
01/03/2017	Rashid Saad Al-Rashid, Dr. Robert Eid, Nemeh Sabbagh, Hesham Abdullatif Al-Jabr, Ahmed Wazie Alqahtani	5

#### **Risk Committee**

The Board formed a risk committee consisting of the following 5 members:

- Mr. Mohammed A. Alghanamah (Chairman)
- Mr. Salah Rashed Al-Rashed
- Mr. Khaled M. Saad Albawardi
- Mr. Ahmed Wazie Algahtani
- Mr. Abdul Mohsen Ibrahim Al Touq

Roles and responsibilities of the committee are as follows:

- Developing a risk strategy for the Bank and setting its overall risk appetite.
- Ensuring that the Bank has an effective risk management framework for the identification, measurement, monitoring and control of the various risks to which the Bank is exposed, e.g. credit, market, liquidity, and operational risks.
- Ensuring that the Bank has well-defined risk management policies covering all key risks inherent to its activities.
- Review assessment of the Risk Management Head and require management to ensure that the staff involved in risk management possesses sound expertise and knowledge to discharge their responsibilities as required.
- Ensuring that the Bank's credit and market risks exposures are maintained at prudent levels.

The Risk Committee held two meetings during 2017, following is the attendance record for these meetings:

Date	Date Attendance record	
07/06/2017	Mohammed A. Alghanamah, Salah Rashed Al-Rashed, Khaled M. Saad Albawardi, Ahmed Wazie Alqahtani, Abdul Mohsen Ibrahim Al Touq	5
03/12/2017	Mohammed A. Alghanamah, Salah Rashed Al-Rashed, Khaled M. Saad Albawardi, Ahmed Wazie Alqahtani, Abdul Mohsen Ibrahim Al Touq	5

# Interests of Board Members, Senior Executives, their wives and children

# 1- Major Shareholders

	At beginnin January 1	change du	
Name	Number of shares	Ownership %	Number of shares
Arab Bank PLC	400,000,000	40.00	-
General Organization for Social Insurance (GOSI) (*)	120,326,376	12.03	1,321,971
Rashed Abdul Rahman Al-Rashed and Sons Co.	99,685,430	9.97	-
Al-Jabr Investment and Real Estate Co	56,542,095	5.65	-

change during the year		
Number of shares	Change %	
-	-	
1,321,971	0,13	
-	-	
-	-	

At end of year December 31, 2017			
Number of shares	Ownership %		
400,000,000	40.00		
121,648,347	12.16		
99,685,430	9.97		
56,542,095	5.65		

<sup>(\*)</sup> Including Hassanah Investment Company which is wholly owned by General Organization for Social Insurance.

# 2- Board Members, Senior Executives, their wives and children

Name	Number of shares at beginning of year 01/01/2017	Number of shares at end of year 31/12/2017	change during the year	Change %
Salah Rashed Al-Rashed	7,093	9,882	2,789	39,32
Ahmed Abdullah Al-Akeil	135,465	135,417	- 48	- 0.04
Khaled M. Saad Albawardi	33,307	33,307	-	-
Hesham Abdullatif Al-Jabr	12,014	12,014	-	-
Abdul Mohsen Ibrahim Al Touq	-	200	200	100
Ahmed Wazie Alqahtani*	-	-	-	-
Nemeh Sabbagh**	-	-	-	-
Mohammed A. Alghanamah**	-	-	-	-
Robert Eid**	-	-	-	-
Bassem Ibrahim Awadallah**	-	-	-	-
Obaid A. Al Rasheed	28,500	28,500	-	-
Relatives of Zuhair S. Al Herbish	70,200	70,200	-	-

Note: Board member shares include those held by wives and children.

<sup>\*</sup> Represents GOSI and do not own any shares in Arab National Bank.

<sup>\*\*</sup> Board members representing Arab Bank PLC do not own any shares in Arab National Bank.

## **Internal Control Framework**

The Management is responsible for establishing and maintaining an adequate and effective internal control system. The internal control system includes the policies, procedures and processes, which are designed under supervision of the Board to achieve the strategic objectives of the Bank.

Internal Audit provides an independent appraisal to the Board's Audit Committee and the management as to the effectiveness of internal controls, regulatory compliance and conformity with Bank's approved policies and procedures. All significant and material findings of Internal Audit reviews are reported to the Audit Committee of the Board through quarterly activity reports. The Audit Committee actively monitors the adequacy and effectiveness of the internal control system to ensure that identified risks are mitigated to safeguard the interest of the Bank and its stakeholders.

Concerted and integrated efforts are made by all functions of the Bank to improve the Control Environment at gross root level through continuous reviewing and streamlining of procedures to prevent and rectify any control deficiencies. Each function, under the supervision of the Senior Executive Management is entrusted with the responsibility to oversee rectification of control deficiencies identified by internal and external auditors.

The Compliance function, which is subject to periodic and independent review by the Internal Audit function, carries out its duties and responsibilities under a compliance programme that sets out its planned activities, such as the implementation and review of specific policies and procedures, compliance risk assessment, compliance testing, and educating staff on compliance matters.

The Bank's internal control system has been designed to provide reasonable assurance to the Board, on the management of risks to achieve the Bank's strategic objectives. Internal control systems, no matter how well designed, have inherent limitations, and may not prevent or detect all control deficiencies. Moreover, the projection of current evaluations of the effectiveness to future periods is subject to a limitation that controls may become inadequate due to changes in conditions or compliance with policies and procedures.

Management has adopted Internal Controls integrated framework as recommended by SAMA through its guidelines on Internal Controls.

Audit Committee also receives quarterly updates on the Internal Controls Gaps from Internal Audit Department of the Bank through the Audit reports that were issued. The updates include description of the internal controls gaps noted and the corrective action plan to adequately address by the Management.

Based on the results of the ongoing evaluation of internal controls carried out by the management during the year, the Management considers that the Bank's existing control system is adequately designed, operating effectively and monitored consistently. Nevertheless, the Management continuously endeavors to enhance and further strengthen the internal control system of the Bank.

Based on the above, the Board of Directors has duly endorsed Managements' evaluation of the internal control system, as prescribed by SAMA.

#### Results of the Review of Internal Control Procedures' Effectiveness

The Audit Committee reviews the effectiveness of the internal control system and informs the Board of the steps taken in this regard. It also submits an inclusive annual report to the Board to assist it in its review of the effectiveness of the internal control system. Following the Audit Committee's review of the Bank's internal control procedure reports, most important of which is the Internal Audit and Risk Management reports and after meetings with the respective heads of these functions to discuss the contents of their reports and the performance of their sectors, the Committee conveys its conclusion to the Board whether the Bank's internal control cycle reflects the effectiveness of its internal control procedures and that it is in continued development to meet changing business needs and developments. The Committee is not aware of any significant control gaps or weaknesses in the Bank's internal control systems that require disclosure.

Regarding the accounting policies applied in the Bank, the Committee continually discusses the impact of instructions issued by SAMA and other regulatory authorities and any changes in the Bank's accounting policies or local and International Financial Reporting Standards (IFRS) with the Bank's officials and periodically with the External Auditors to ensure its implementation in compliance with said instructions/changes.

#### **Communication with Shareholders**

Communication with shareholders is given a high priority. Extensive information about the Bank's activities is provided in the Annual and Interim Financial Statements, which are published in the newspapers and are also posted on the Bank's website. Further investor information is also accessible on the Bank's website, <a href="www.anb.com.sa">www.anb.com.sa</a>. There is a regular dialogue with institutional investors through different communication channels. Inquiries from individuals on matters relating to their shareholdings and the Bank's business are welcomed and are handled in an informative and timely manner. All shareholders are encouraged to attend the Annual General Meeting to discuss the progress of the Bank.

The Bank's requests for the shareholders' register and the dates of such requests

Date of request	Reason for request	No. of requests
31/12/2017	Year-end and annual report	1
March 2017	File for the General Assembly File for dividend distribution	2
31/3/2017	Quarterly report	1
30/6/2017	Quarterly file and dividend distribution flile	2
30/9/2017	Quarterly file	1
15/12/2017	A file for and to be informed of any change in Shareholders or (requests of foreign banks)	1
Total		8

## **Credit Rating**

During 2017, the Bank's credit ratings granted by prominent international credit rating agencies were as follows:

Standard & Poor's	BBB+
Moody's	A2
Fitch Ratings	BBB+

## Assignment of interests by ANB Directors / Executives / Shareholders

The Bank is not aware of any arrangements or agreements whereby directors, senior executives or shareholders have assigned interests or rights to dividends or any salary or compensation.

#### **Human Resources**

Total number of staff at the end of 2017 was 4,170 compared to 4,403 at the end of 2016. The Saudization ratio at the end of 2017 was 88%.

### **Donations and Social Responsibilities**

The Bank recognizes its role in society and its unique position to harness its capabilities and resources to make a positive contribution outside its core area of activity. During the year 2017, the Bank sponsored and supported a number of programs and activities in the three main areas of the Bank's social responsibility policy: social and environmental responsibility, economic responsibility and employment practices. These activities included supporting the efforts of the Kingdom's government to protect Saudi youth against drug abuse and supporting a number of health initiatives including diabetes, Alzheimer's, Down's syndrome and Parkinson's disease, and a number of social initiatives such as the Women's Committee for Community Development.

In addition, the Bank continues to extend its support to charities, educational institutions and other areas of support. In 2017, the Bank allocated SR 8 million for these purposes.

# **Statutory Payments**

Statutory payments during the year 2017 were as follows:

#### **SAR in Millions**

Zakat attributable to Saudi shareholders	390
Income tax payable by the non-Saudi shareholders	260
Withholding tax	7
GOSI	57

## **Penalties and Regulatory Restrictions**

Some immaterial penalties were charged during 2017 as a result of operational activities. The details of these penalties are as follows:

# - Saudi Arabian Monetary Authority's penalties

**SAR ('000)** 

Subject of Violation	Subject of Violation upon publication	Number of violations	Total amount of penalties
Violation to instructions of banking security procedures	Violation to SAMA supervisory instructions	1	5
Violation to SPAN electronic service level instructions	Violation to SAMA supervisory instructions	1	15
Violation to instructions of SPAN organization of usage	Violation to SAMA supervisory instructions	1	363
Violation to SAMA outsourcing instructions	Violation to SAMA supervisory instructions	1	525
Violation to SARIE system instructions	Violation to SAMA supervisory instructions	1	5
Violation to SAMA instructions related to exerting due diligence in AML/CTF	Violation to SAMA supervisory instructions	1	25
Others	Violation to SAMA supervisory instructions	7	83
Total		13	1,021

**SAR ('000)** 

- Capital Market Authority's penalties

100

- Other penalties

876

## **Conflicts of Interests**

Following is a statement of the related parties' transactions as shown in the 2017 consolidated financial statements which include any contract in which any member of the Board or any of their affiliates has or had any material interest, in addition to the facilities granted to some Board members. All these facilities are governed by SAMA instructions which stipulate that all facilities offered to non-banking parties should be fully guaranteed.

It is worth noting that the Bank did not have nor did it enter into any contract in which the Managing Director and/or the Chief Financial Officer has or had any material interest.

# **Related Party Transactions**

a) The balances as at December 31, 2017 resulting from such transactions included in the consolidated financial statements are as follows:

Non-Saudi Major Shareholder and their Affiliates:  Due from banks and other financial institutions Due to banks and other financial institutions Commitments and contingencies  Directors, key management personnel, other major shareholders and their Affiliates:  Loans and advances Customers' deposits Commitments and contingencies Purchase of equipment  Bank's mutual funds:  Investments Loans and advances Customers' deposits Sank's mutual funds:  Investments Loans and advances Customers' deposits Sank's mutual funds:  Loans and advances Customers' deposits  Loans and advances Customers' deposits  Customers' deposits  Loans and advances Loans and advances Loans and advances Customers' deposits  Loans and advances Loans and advances Customers' deposits  Loans and advances Loans and advances Loans and advances Customers' deposits  Loans and advances		SAR '000
Due to banks and other financial institutions Commitments and contingencies  Directors, key management personnel, other major shareholders and their Affiliates:  Loans and advances Loans and advances Customers' deposits Purchase of equipment  Bank's mutual funds:  Investments Loans and advances Customers' deposits  Investments Loans and advances Customers' deposits  Loans and advances Customers' deposits  Loans and advances Customers' deposits  Customers' deposits  Customers' deposits  Customers' deposits  Loans and advances Customers' deposits  Customers' deposits  Loans and contingencies	Non-Saudi Major Shareholder and their Affiliates:	
Commitments and contingencies  Directors, key management personnel, other major shareholders and their Affiliates:  Loans and advances  Customers' deposits  Commitments and contingencies  Purchase of equipment  Bank's mutual funds:  Investments  Investments  Customers' deposits  Customers' deposits  Loans and advances  Customers' deposits  Commitments and contingencies  46,244  Local sukuk	Due from banks and other financial institutions	25,124
Directors, key management personnel, other major shareholders and their Affiliates:  Loans and advances 4,380,399 Customers' deposits 9,674,730 Commitments and contingencies 980,824 Purchase of equipment 45  Bank's mutual funds:  Investments 41,257 Loans and advances 164,210 Customers' deposits 523,312  Associates:  Loans and advances 2,359,588 Customers' deposits 132,854 Commitments and contingencies 46,244 Local sukuk 10,000	Due to banks and other financial institutions	537,129
major shareholders and their Affiliates:  Loans and advances 4,380,399 Customers' deposits 9,674,730 Commitments and contingencies 980,824 Purchase of equipment 45  Bank's mutual funds:  Investments 41,257 Loans and advances 164,210 Customers' deposits 523,312  Associates:  Loans and advances 2,359,588 Customers' deposits 132,854 Commitments and contingencies 46,244 Local sukuk 10,000	Commitments and contingencies	2,124,518
Customers' deposits 9,674,730 Commitments and contingencies 980,824 Purchase of equipment 45  Bank's mutual funds:  Investments 41,257 Loans and advances 164,210 Customers' deposits 523,312  Associates:  Loans and advances 2,359,588 Customers' deposits 132,854 Commitments and contingencies 46,244 Local sukuk 10,000		
Commitments and contingencies Purchase of equipment  Bank's mutual funds:  Investments Loans and advances Customers' deposits  Loans and advances Loans and advances Customers' deposits  Loans and contingencies Local sukuk  10,000	Loans and advances	4,380,399
Purchase of equipment 45  Bank's mutual funds:  Investments 41,257 Loans and advances 164,210 Customers' deposits 523,312  Associates:  Loans and advances 2,359,588 Customers' deposits 132,854 Commitments and contingencies 46,244 Local sukuk 10,000	Customers' deposits	9,674,730
Bank's mutual funds:  Investments 41,257 Loans and advances 164,210 Customers' deposits 523,312  Associates:  Loans and advances 2,359,588 Customers' deposits 132,854 Commitments and contingencies 46,244 Local sukuk 10,000	Commitments and contingencies	980,824
Investments Loans and advances Customers' deposits  Associates:  Loans and advances Customers' deposits  Customers' deposits  Customers' deposits  Customers' deposits  Commitments and contingencies Local sukuk  41,257 164,210 523,312  42,359,588 43,259 46,244 10,000	Purchase of equipment	45
Loans and advances Customers' deposits  Associates:  Loans and advances Customers' deposits Customers' deposits Commitments and contingencies Local sukuk  10,000	Bank's mutual funds:	
Customers' deposits 523,312  Associates:  Loans and advances 2,359,588 Customers' deposits 132,854 Commitments and contingencies 46,244 Local sukuk 10,000	Investments	41,257
Associates:  Loans and advances 2,359,588 Customers' deposits 132,854 Commitments and contingencies 46,244 Local sukuk 10,000	Loans and advances	164,210
Loans and advances2,359,588Customers' deposits132,854Commitments and contingencies46,244Local sukuk10,000	Customers' deposits	523,312
Customers' deposits  Commitments and contingencies  Local sukuk  132,854  46,244  10,000	Associates:	
Commitments and contingencies 46,244 Local sukuk 10,000	Loans and advances	2,359,588
Local sukuk 10,000	Customers' deposits	132,854
	Commitments and contingencies	46,244
Insurance contracts (2017-2018) 1,826	Local sukuk	10,000
	Insurance contracts (2017-2018)	1,826

Other major shareholders represent shareholdings (excluding the non-Saudi shareholder) of more than 5% of the Bank's issued share capital.

b) Income and expenses transactions with related parties included in the consolidated financial statements for the year ended December 31, 2017 are as follows:

	SAR '000
Special commission income	292,067
Special commission expense	(220,382)
Fees and commission income	37,482
Directors' remuneration	(6,490)

**SAR** ('000)

Nature of item	Related party	Duration	Amount
Rent Expenses of branches and	ATMs		
- Al Rashed compound branch – Khobar	Al – Rashed Trade and Contracting Co. Ltd.	Annual	725
- Spaces for (5) ATMs	(related party: Salah Al-	Annual	306
- Al Rashed compound sales	Rashed – Chairman of	Annual – cancelled	562
center – Khobar	the Board)	on 26/11/2017	
-Al-Mubaraz branch – Al Ahsa		3 years ends on 31/8/2020	240
-Al Jubail Albalad branch	Al-Jabr Investment and	9 years ends on 31/5/2026	788
-ATM location in Al-Mubaraz	Real Estate Co. (related party: Hesham Abdullatif	3 years ends on 30/6/2020	48
-ATM location in Dammam	- Al-Jabr – Board member)	Rent agreement was cancelled on 30/5/2017	15
	T=	T = .	T
-ATM location: Takhassusi – Aroba street	Rashed Abdrahman Al- Rashed and Sons' Company (related party: Salah Al-Rashed – Chairman of the Board)	5 years ends on 30/4/2018	45
Total rent expenses of branches	,	<u> </u>	2,729
			, -
Expenses of maintenance and purchases of money counting machines	Abana Projects Company (related party: Salah Al-Rashed – Chairman of the Board)	Purchase as needed	2,080
Expenses of stationary and binding machines	Al Hilal Company owned by Al Touq Holding Company (related party: Abdul Mohsen Ibrahim Al Touq – Board member)	Purchase as needed	1,870
Expenses of cards issuance and printing	Golden Chip Company (related party: Hesham Abdullatif Al-Jabr – Board member)	Purchase as needed  – the contract agreement was cancelled on 13/4/2017	1,825
Total			8,504

# e) The total amount of compensation paid to key management personnel during the year ended December 31, 2017 is as follows:

Short-term employee benefits (Salaries and allowances)

53,666

Post-employment benefits (End of service indemnity and social security)

6,408

Key management personnel are those persons, including an executive director, having direct or indirect authority and responsibility for planning, directing and controlling the activities of the Bank.

#### **ANB Code of Conduct**

The Bank is committed to conduct its business in accordance with the highest ethical standards, relevant legislation and regulation. The Bank fully cooperates with regulators and supervisory bodies.

The Board sets the ethical tone within the Bank and encourages management and staff to act ethically and in accordance with applicable laws, rules, regulations and policies of the Bank, and in line with best practices.

The Board ensures, through senior management, that it has established through word and action the desired value-based culture and reinforces appropriate behaviour through effective awareness programs.

The Bank has a Code of Ethical Behaviour consistent with best practice. The code sets out the values that guide behaviour and conduct of business across the organization.

# **Accounting Standards**

The Bank prepares its consolidated financial statements in accordance with Accounting Standards for Financial Institutions promulgated by SAMA and International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (IASB). The Bank also prepares its consolidated financial statements to comply with the requirements of the Banking Control Law, the Provisions of the Regulations for Companies in the Kingdom and the Bank's by-laws. There are no significant differences to the accounting standards issued by the Saudi Organization for Certified Public Accountants (SOCPA), except what was stated in note 2(a) to the consolidated financial statements for the year ended December 31, 2017.

# **External Auditors**

In its meeting held on March 23, 2017, the Extraordinary General Assembly appointed Messrs. Ernst & Young and KPMG Al Fozan & Partners as external auditors of the Bank for the year 2017.

# Statement of Directors' Responsibilities in Relation to the consolidated Financial Statements

The Board, to the best of its knowledge, confirms that:

- ANB has properly maintained its accounting records;
- The internal control system was properly prepared and effectively implemented;
- There is no doubt that ANB has the resources to continue in business; and
- The Bank did neither have nor entered into any contract in which any member of the Board, the Managing Director, the Chief Financial Officer or any of their associates has or had any material interest except as disclosed in this report and in note No. (38) of the Consolidated Financial Statements disclosing related parties transactions.

**Board of Directors** 

February 20, 2018